



碧沙科技(香港)有限公司

BISA Technologies (Hong Kong) Limited

RMA Request Form

RMA No: \_\_\_\_\_

Customer		Date	
Address			
Contact Person		Email	
Tel. No.		Fax	

Request Information:

Product Description 產品名稱		Invoice 發票	
Part No 產品編號		Invoice Date 發票日期	
Serial No. 序號		Quantity 數量	
Fault Description 產品損壞徵狀 (Written by customer)			
Remarks 備註	<p>1. Please fill out information required in RMA Form.. All product returned without an RMA number may be refused 必須填寫 RMA 表格。若果沒有填妥 RMA 表格, 所有退回的產品或許拒絕受理</p> <p>2. All returns should be properly packaged to prevent possible damage during delivery. BISA is not responsible for items that are misdirected, lost or damaged in case of improper packing 所有退還的產品在運送前必須裝卸好。碧沙將不負責該些產品因處理不當運送途中遭受到的任何損失</p> <p>3. Returned goods must be shipped in freight prepaid 所有退還的產品皆由客人預先支付運費</p> <p>4. BISA will pay the shipping fees for return goods in our own cost. BISA 將會承擔產品保修後的運費</p> <p>5. Any products does not match the fault in the description will be classed NO Fault Found 任何發現產品不符合本公司的故障要求, 將視為沒有發現故障問題</p> <p>6. BISA reserves the right of charging for handling and labor if the product received for repair is no fault found BISA 保留一切被視為沒有發現故障問題的保修品收費權利</p> <p>7. Please attach our RMA form with your shipment and ship it out within 30 days after the day of issuance RMA 表格於開具之日起 30 天內, 必須連同保修品寄回 BISA.</p> <p>8. If any extra charges (labour &amp; parts) will be applied, BISA will issue quotation for further confirmation. If any queries, please feel free to contact tel.no.: 86-755-2680 9925. 若需要額外收取費用, 碧沙將附上維修報價單, 待客戶確認後才進行修理。</p>		

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Office Use ONLY

Goods Return Date 產品退還日期		Goods under warranty 產品處於保修期內	<input type="checkbox"/> Yes <input type="checkbox"/> No
How to deal with it 問題處理方法	<input type="checkbox"/> New Unit 換新產品 <input type="checkbox"/> New Serial Number 新產品編號 # _____ <input type="checkbox"/> Return to customer directly 直接退回給客人 <input type="checkbox"/> Others 其它 _____  _____ _____	Goods return received by 簽收人	
		Repaired by 維修人	
		Approved by 審批	